GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – FEBRUARY 17, 2026

The Regular meeting of the Board of Water Commissioners was held and brought to order at their office, 67-73 South Main Street Gloversville, NY, on February 17, 2026, at 6:00 PM with Vice President Holly presiding.

Roll Call:

Commissioner:	
Cirillo	Present
Hartman	Absent
Holly	Present
Mitchell	Present
White	Present

Others in Attendance: Water Superintendent, Eric Lentini; Clerk of the Water Board, Cindy Albertine; Chief Water Treatment Plant Operator, Andrew White; and William Rowback, Councilman-at-Large, City of Gloversville.

Superintendent Lentini opened the meeting to anyone wishing to address the Board at 6:01.

Public Session:

There being no public comments, public session closed at 6:01 p.m.

Commissioner Holly reviewed the General Fund audits for the period covering December 30, 2025 through February 13, 2026 prior to the meeting as follows:

General Fund: $349,525.23
Capital Project Fund: $955.00

A motion was made by Commissioner White, seconded by Commissioner Cirillo to approve the General Fund audits totaling $349,525.23 and Capital Project Fund audits totaling $955.00. A copy of the audits are attached to these minutes.

Commissioner	Yes	No	Absent	Abstain
Cirillo	X			
Hartman			X	
Holly	X			
Mitchell	X			
White	X			

Minutes:

Minutes for the Regular meeting held December 16, 2025, Organizational Meeting Held January 13, 2026, and Special meeting held January 22, 2026 were emailed prior to the meeting for Board member review.

There being no questions or concerns, a motion was made by Commissioner Holly, seconded by Commissioner Mitchell to approve the minutes as presented.

Clerk of the Board Report:

The Board was advised that the signed agreements with Amrex for 2026 chemical purchases have been received. Commissioner White has executed the agreements on behalf of the Water Works.

Final payment for water re-levies that were added to the 2024 City tax bills was received from the City of Gloversville in the amount of $9,547.88. In addition to the water re-levy payment received, the City of Gloversville remitted payment in the amount of $3,418.85 for the outstanding balance due on 52 First Avenue, which was purchased by the City from Fulton County as part of their vacant building rehabilitation program.

Disputes:

Billing dispute requests that were received were emailed to the Board prior to the meeting. The Clerk presented the following billing complaint/dispute requests:

54 Union Street:
The water meter at this property was removed in 2023. A new owner purchased the property in July 2025, and a new meter at the location on December 9, 2025. This property is located in billing District #1 which covers usage through December 17,2025. The new owner was charged the minimum usage fee in error. Clerk is recommending the following billing adjustments:

Credit Water - $50.92
Credit Sewer - $16.55

63 Orchard Street:
The Board was presented with a complaint/dispute request at the January 13, 2026 meeting. They requested additional information regarding the property and a proposed billing adjustment based on the prior year's consumption. Prior billing information and usage reports were emailed to the Board prior to the meeting for their review. Clerk estimated the prior year's average usage to be approximately 5,073 cubic feet, resulting in excess usage of 29,597 cubic feet. Clerk presented the following proposed billing adjustments:

Credit Water - $1,438.83
Credit Water Infrastructure - $73.99

After discussion, A motion was made by Commissioner Holly, seconded by Commissioner White to approve the Clerk to make the above billing adjustments.

Commissioner	Yes	No	Absent	Abstain
Cirillo	X			
Hartman			X	
Holly	X			
Mitchell	X			
White	X			

32 North Street:
Owner of property has submitted a complaint/dispute citing that they had a water hose slowly leaking outside the property, which has since been replaced. The property owner has requested a reduction in his bill. The Board reviewed the complaint, and the consumption analysis reports from Neptune software. The Board made the determination to deny the request since the usage did not appear to be consistent with a leak.

Following discussion, a motion was made by Commissioner Holly, seconded by Commissioner Mitchell to deny the request.

Commissioner	Yes	No	Absent	Abstain
Cirillo	X			
Hartman			X	
Holly	X			
Mitchell	X			
White	X			

Clerk discussed with the Board employee health insurance deductibles. Currently employer funded deductibles are being made by ACH payments to CDPHP from the Department's general fund account as they have in the past. The Clerk suggests that we establish a separate account for these automatic deductions for better oversight and tracking. We have an existing account that was used for this purpose in the past but has not been utilized since 2024. After discussion, the Board authorized the Clerk to transfer $30,000 from the general fund to the existing health reimbursement account for the purpose of paying employer health insurance deductibles.

After discussion, a motion was made by Commissioner Holly, seconded by Commissioner White to approve the transfer of $30,000.00 from the General Fund to the HRA account for the purpose of paying health insurance reimbursement costs.

Councilmember Rowback discussed with the Board the possibility of joining with the City for insurance coverage for 2027 to determine if there would be potential cost savings for a larger group rate. The Board was receptive to exploring that option during the next enrollment period.

Resolutions:

Water Board Vice President, Ronald Holly sponsored the following resolution and moved for its adoption:

RESOLUTION NO. 2026-04

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE GENERAL FUND CASH ACCOUNT TO THE GIGP METER REPLACEMENT RESERVE FUND.

WHEREAS, the Board of Water Commissioners of the City of Gloversville has established a reserve fund to plan for future GIGP meter replacement project costs; and

WHEREAS, the Board of Water Commissioners desires to commit additional money from the Unreserved Fund Balance to GIGP Meter Replacement Reserve Fund.

WHEREAS, the Board of Water Commissioners desires to have Clerk of the Water Board to transfer from the General Fund Cash Account the amount of $45,981.00 to the Debt Reserve Account. With said transfer as the value of the remaining AMI Fees collected through December 31, 2025 after the deduction of fees for maintenance of AMI equipment/system software.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF WATER COMMISSIONERS, CITY OF GLOVERSVILLE, NEW YORK, THAT:

BE IT RESOLVED, that there was hereby established a new Debt Reserve account per resolution 2023-7 effective December 31, 2022 with a beginning balance of $686.00 in order to commit AMI Fees collected from customers through December 31, 2022 as a portion of the Unreserved Fund Balance which will be set aside to pay our share of expenditures for future Bond Payments for our GIGP Meter Replacement Project.

BE IT FURTHER RESOLVED, that the Board of Water Commissioners hereby authorizes the Clerk of the Water Board to transfer $45,981.00 from the General Fund Cash Account to the Debt Reserve Account effective December 31, 2025. With said transfer to commit remaining AMI Fees collected through December 31, 2025 to be set aside to pay for future Bond Payments for our GIGP Meter Replacement Project.

BE IT FURTHER RESOLVED, except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board.

A motion was made by Commissioner White, seconded by Commissioner Holly, that the above resolution be adopted.

Votes Taken:

Commissioner	Yes	No	Absent	Abstain
Cirillo	X			
Hartman			X	
Holly	X			
Mitchell	X			
White	X			

Adopted : February 17, 2026

Water Board Vice President, Ronald Holly sponsored the following resolution and moved for its adoption:

RESOLUTION NO. 2026-05

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE GLOVERSVILLE WATER DEPARTMENT'S UNRESERVED FUND BALANCE TO THE WATER INFRASTRUTURE IMPROVEMENT RESERVE FUND.

WHEREAS, the Board of Water Commissioners has established a separate reserve fund balance in order to plan for future Infrastructure Improvement Projects; and

WHEREAS, the Board of Water Commissioners desires to commit additional money from our Unreserved Fund Balance to fund future Water Infrastructure Improvements.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF WATER COMMISSIONERS, CITY OF GLOVERSVILLE, NEW YORK, THAT:

BE IT RESOLVED, that the Board of Water Commissioners agrees to commit additional funds from the Unreserved Fund Balance to the Infrastructure Improvement Reserve Fund.

BE IF FURTHER RESOLVED, that the Clerk of the Water Board is authorized to transfer $115,000.00 from the General Fund Cash Account to the Infrastructure Reserve Account. With said transfer to be set aside to pay for future Infrastructure Improvements.

BE IT FURTHER RESOLVED, except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board.

A motion was made by Commissioner White, seconded by Commissioner Holly that the above resolution be adopted.

Votes Taken:

Commissioner	Yes	No	Absent	Abstain
Cirillo	X			
Hartman			X	
Holly	X			
Mitchell	X			
White	X			

Adopted : February 17, 2026

Water Treatment Plant Operator Report:

The Board was informed that Andrew received a phone call from a solar company who is interested in installing floating solar panels at our reservoirs for lease. He is researching the impacts on the water if we were to install floating solar panels, potentially on a pilot basis at Port Creek, and possibly land application there as well. He was able to find additional solar companies who offer similar solar panels on the NYSERDA website Once he has additional information, he will report back to the Board for further discussion.

Andrew reminded the Board that in the past there was a hydro-turbine on the Jackson Summit line. When that was in operation, the Water Department would receive credits on the utility bills for the Plant. He would like to explore the possibility of relocating the hydro-turbine if it is still operable and installing a new hydro-plant at the treatment plant near the control pond. The Board expressed their interest in having Andrew research these options and report back at a future meeting.

Superintendent's Report:

Superintendent Lentini informed the Board that we have received a Forestry Service Contract from F&W Forestry this week for 2026 for execution. There will be two loggings this year. The terms and rates are the same as previous year. F&W is currently marking Stand 1 behind Jackon Summit. They anticipate a late Spring cut in that area and are looking at late Fall for marking above Rice Reservoir toward the Bleecker side.

The Board was advised that we have served with two summonses in which the Water Department was named. The first was from a resident on Second Avenue who fell due to a broken sidewalk at another residence on Second Avenue. The defendant is claiming they sustained injuries resulting from the fall. The second summons was a resident on East Fulton Street claiming damages to his property caused due to a sewer back up. Superintendent spoke with the City Clerk and both summonses have been forwarded to our NYMIR representative. He will keep the Board update with any new information regarding the claims.

The 2025 Water Withdrawal Report and 2025 Annual Pesticides report have been completed and were submitted to the Department of Environmental Conservation.

Eric informed the Board that the information needed to complete the Annual Quality Water Report has been gathered and he will be meeting with former Superintendent, Chris Satterlee, in March for guidance on completing the Report. Once the report has been finalized, they will be distributed to the City and made available to the public. During this time, they will also work together on updating the dam certifications, which will be submitted to the State once they are finalized.

Primo Water Brands:
Eric recently spoke with Mike Napolitan of Primo. He advised that they were on schedule to continue with the project in the Spring. They continue to speak with landowners near the site for a potential location for their fill site.

Niagara Bottling:
Eric attended a planning meeting at the County offices with Niagara Water; Scott Henze, Fulton County Planning; Ron Peters, CRG; and Jake Gordon, C.T. Male Assoc. Contractors for Niagara were also in attendance. The purpose of the meeting was to discuss the project and the next steps in getting the infrastructure upgrades and site management plans for the new water bottling plant. The anticipated completion date for Phase One is September 2026. Due to the size and scope of the project, the County has contracted with C.T. Male for the engineering specifications.

Lead Line Grant:
The Lead Line Service Replacement project continues to progress. We anticipate being able to put the project out for bids by the end of April. Unlike previous projects, this project will be fully funded and, therefore, we will not have the need to finance the project. However, we will need to spend approximately $50,000 for C.T. Male to prepare the documentation to be able to go out to bid. These funds will be fully reimbursed once the grant money has been funded. The goal is to be able to start replacing lead line services when the City begins paving this year. Councilmember Rowback acknowledged the City's cooperation in keeping the Department informed on what streets are scheduled for paving once they have the list prepared.

There being no further business, a motion was made by Commissioner Holly, seconded by Commissioner White to adjourn the meeting at 6:44 p.m.

Commissioner	Yes	No	Absent	Abstain
Cirillo	X			
Hartman			X	
Holly	X			
Mitchell	X			
White	X			